

The Leeds Teaching Hospitals NHS Trust

Patient Entered Holistic Needs Assessment Patient

Concerns eForm

USER GUIDE



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<u>Useful contacts</u>

For further information please contact:

leedsth-tr.ImplementationTeam@nhs.net or 🕻 0113 206 0599

How to send a Holistic Needs Assessment – Patient Concerns (Patient Entered) eform to a Patient



Go to Add Clinical Document via PPM+ Desktop and select Patient Form Launcher

| Add Document | | × |
|------------------------------|--------------------|------------------------|
| patient form launcher | | |
| Show All | Sort By Favourites | · ~ |
| In Progress (Drafts) | | |
| There are no draft documents | | |
| | | |
| | | |
| | | |
| | | |
| Add New Document | | |
| Patient Form Launcher | 公 | Telephone Consultation |
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| Patient Form Launcher | | × |
|--------------------------|----------|---------|
| IMPLEMENTATION, Testfive | | |
| Born 03-Dec-1963 | Sex Male | NHS No. |
| | | |

This feature must only be used where the patient is present in clinic or another face to face care setting and where the sending of an e-form link has been agreed with the patient in advance.

Select Holistic Needs Assessment - Patient Concerns (Patient Entered) from the drop down menu under Form

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Input the patient's mobile phone number into the **Patient** section and select **Submit**. This will send a text to the patient's mobile phone containing a link to the form which when selected will take them to the **Holistic Needs Assessment Patient Concerns eForm** to complete

Form Form to complete Select.. Audiology Medical History Questionnaire (Patient Entered) Your Colorectal Appointment (Patient Entered) COSI Questionnaire (Patient Entered) EQ 5DL (Patient) Holistic Needs Assessment - Patient Concerns (Patient Entered) IPSS - International Prostate Symptom Score (Patient Entered) Musculoskeletal Health Questionnaire (Patient Entered) Preoperative Questionnaire (Patient Entered) Preoperative Questionnaire (Patient Entered)

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|---|---|---|--------|
| 03-Dec-1963 | Sex Male | NHS No. | |
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| This feature must only be used been agreed with the patient in | I where the patient is present in clinic or another fac advance. | e to face care setting and where the sending of an e-form lir | nk has |
| | | | |
| Form | | | |
| Form to complete | | | |
| Holistic Needs Assessment - Patie | ent Concerns (Patient Entered) | | × |
| Patient | | | |
| Phone Number | | | |
| 07xxxxxxxxx | | | |
| | | | |
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Ieedsth-tr.ImplementationTeam@nhs.net or

0113 206 0599

How to View the Patient Form Launcher eform and **completed Patient Entered Holistic Needs Assessment Patient Concerns eForm on the Single Patient View**

The action of sending the **Form** will create a Patient Form Launcher PDF on the Single Patient View on PPM+. This details the name of the form sent and the mobile phone number it was sent to.

When the patient has submitted the **Holistic Needs Assessment Patient Concerns** eform from their Mobile Phone a separate PDF will show on the **Single Patient View** titled Holistic Needs Assessment – Patient **Concerns**.

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Click on Holistic Needs Assessment -**Patient Concerns** to show the patient's

| Summary | c | Add - |
|-------------|---------------|-------------------------------------|
| 2024 | | |
| 15-Apr-2024 | Self-Assess | Holistic Needs Assessment - Patient |
| 15-Apr-2024 | Telephone Co | Patient Form Launcher: BLOWER, |
| 12-Apr-2024 | Clinical View | Recovery Care Plan |
| 12-Apr-2024 | Summary | Clinical Notes |
| 13-Mar-2024 | Summary | Nursing Specialist Assessment (NSA) |
| 26-Feb-2024 | Pathway | eDAN - 26-Feb-2024 - LeedsTH |
| 26-Feb-2024 | Admission | Abbas A, |
| 26-Feb-2024 | Ward Stay | TEST EPR ZZZ(St James's Universi |
| 26-Feb-2024 | Ward Stay | TEST EPR ZZZ(St James's Universi |

| ©, Expand 🛛 🔒 Print Audit Timeline | |
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| Important Notice | |
| This is not a monitored syste please contact your GP, 111 | m. For any new symptoms or symptoms requiring immediate action r in emergency 999 |
| | |

responses. This can be expanded by selecting **Expand**, printed by selecting **Print** and a Timeline view is available when Audit **Timeline** is selected.

| Our Fair Processing Notice lets patients know why we col how and when we use it and who we may need to share it individuals can access information we hold about them th Health Records Request. You can read our Fair Processin | lect personal information a with. It also gives guidance rough a Subject Access or g Notice <u>here</u> . | bout them, on how Access to | |
|---|--|-----------------------------------|--|
| Patient Identity Check | | | |
| Payed by Detient entered. The Loads Teaching Hespitals NHC Trust | Caused at | 45 Apr 2024 45-24 | |

For further information please contact:

leedsth-tr.ImplementationTeam@nhs.net or 🕻 0113 206 0599

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Useful contacts

Implementation Team

Please contact the **Implementation Team** for Digital support & training on PPM+ functionalities.

Ext: 60599

Ieedsth-tr.ImplementationTeam@nhs.net

Informatics Service Desk

Please contact the **Informatics Service Desk** to:

- Reset your password.
- Report a problem you are having within PPM+ functionality.
- Report a data quality problem within PPM+.
- Request new user accounts for PPM+.
- Disable PPM+ accounts for any leavers from your department.

x26655



Please contact the **IT Training Department** at **ITTraining.LTHT@nhs.net** if you require **further training on PPM+** or any other Clinical System.



PPM+ Help Site: https://www.ppmsupport.leedsth.nhs.uk/

For further information please contact:

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